

DRAFT

Template Number: 04C
May 2004

IG/CA INVENTORY CODING TEMPLATE “FINANCE, ACCOUNTING, BUDGET ”

Function Code: **C110, C400, C700, C999, and C999E.**

Function: The functional area includes personnel in the 0500 Occupational Job Series with typical position titles of Accountant, Financial Program Analyst, and Budget Analyst. The Occupational Job Series include 0501 “Financial Administration and Program”, 0503 “Financial Clerical and Assistance”, 0510 “Accounting”, 0525 “Accounting Technician”, 0560 “Budget Analysis”, and 0561 “Budget Clerical and Assistance”. **Financial Management (C110)** includes planning, programming, and budgeting, and allocating resources. **Budget Support (C400)** includes budget formulation, justification, Budget Estimates Submission (BES), Program Budget Decisions (PBD), and Defense Budget. It also includes budget execution, distribution, certification, and reporting the status of funds. **Finance / Accounting Services (C700)** includes those accounting processes that record, classify, analyze, and report information on the financial condition and operating position of an activity. **Comptroller Function (C999E)** function includes field level comptroller and financial operations, including budget formulation and execution. The **Other Financial Management (C999)** includes financial management activities not addressed by above function codes.

Applicable Manpower Type:

	Officer	Enlisted	Civilian
Designator/ Rate/ OCC Ser	3100	N/A	0501, 0503, 0510, 0525, 0560, 0561
Primary NOBC/ NEC	1005, 1015, 1025	N/A	N/A
Secondary NOBC/ NEC	N/A	N/A	N/A

Applicable Activity Type (first four digit of 10 digit activity code): Various

Appropriate Manpower Mix Criteria Code: Military Comptrollers are coded “**E** - Civilian Authority Direction and Control”. Civilian Occupational Job Series 0501, 0510, 560 are coded “Code **E** - Civilian Authority, Direction, and Control of the DoD”. Occupational Job Series 0503, 0525, and 0561 are coded “Code **R**- Subject to Review for Competition Under A-76.” Federal Acquisition Regulation (FAR 7.503 (c)(16)) identifies examples of IG functions including the determination of budget, policy, guidance, and strategy. Functions not considered IG include services that involve or relate to budget preparation.

Application: Mandatory Exceptions w/justification Guide

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